

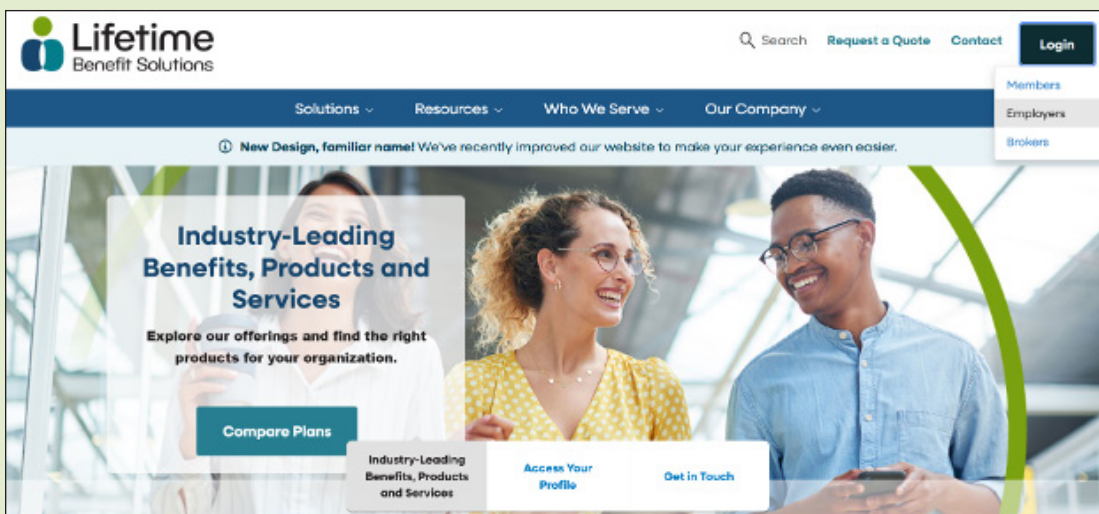
How to log into the Employer Reimbursement Accounts Portal as an Existing User



Access your account in the Lifetime Benefit Solutions Employer Portal by following the steps below.

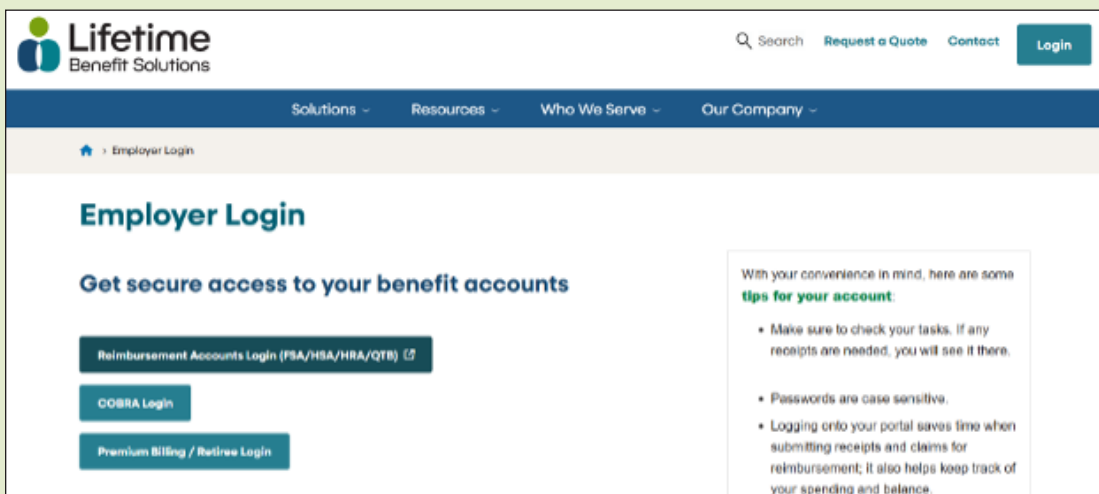
1

Click on the Login drop down and choose “**Employers.**”



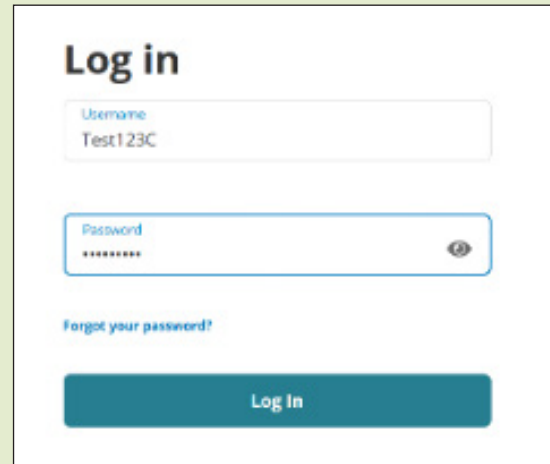
2

Choose “**Employer Reimbursement Accounts Login**” and that will display the Employer Portal Login Page.



3

Populate the username and password and click the log in button.



Log in

Username
Test123C

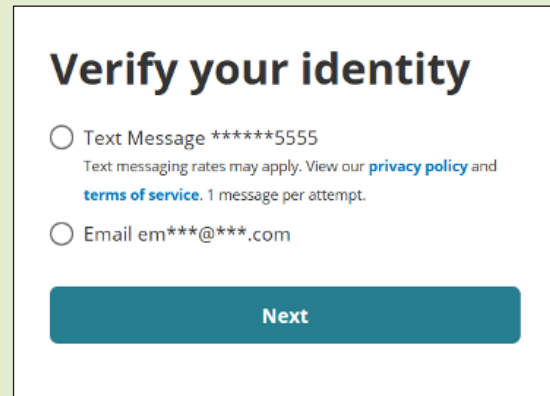
Password

[Forgot your password?](#)

Log In

4

You will be required to verify your identity via e-mail or text. **A valid e-mail address and mobile number are required to receive verification codes.**



Verify your identity

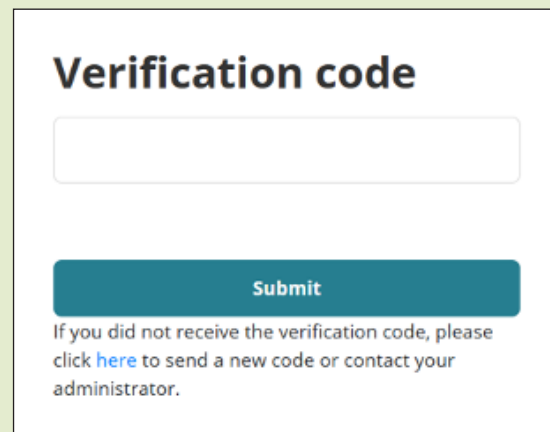
Text Message *****5555
Text messaging rates may apply. View our [privacy policy](#) and [terms of service](#). 1 message per attempt.

Email em***@***.com

Next

5

A verification code option will display. Populate the code that was received via text message or e-mail and click submit.



Verification code

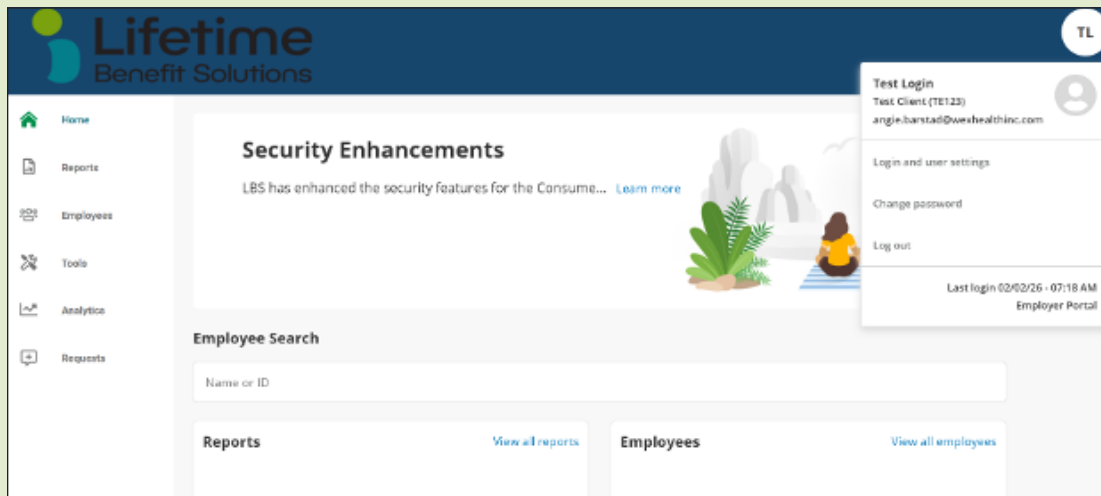
Input field for verification code

Submit

If you did not receive the verification code, please click [here](#) to send a new code or contact your administrator.

6

Log in successful. Access your profile by clicking the circle in the upper right-hand corner and the choosing Login and user settings.



7

Update the mobile phone number and carrier on file to allow for verifications to be sent via text message.

